Members present: Caleb Bush, Joanne Giordano, Marly Harmeling, Clare Hemenway, Steve Kaiser, Maddy Kane, Evan Kreider, Dale Murray, Kelly Wilz, and Penny Workman

1. Meeting called to order by Bush at 9:34 a.m.
2. Introductions-round robin
3. Motion to approval of the agenda by Kaiser, seconded by Workman, motion passed unanimously
4. Motion to approve of the minutes from 09/18/15 meeting by Workman, seconded by Giordano motion passed unanimously
5. New Business
   a. Review UWC Constitution Ch. 11/IP#408
      i. Concern passed to committee with potential internal contradiction with 11:04, 05 and 07
      ii. **Bush to revise 11.03a to refer to program bylaws, and in absence of program bylaws to refer to department bylaws**
      iii. **Bush to invite Joe Foy to next meeting to discuss**
      iv. AR408 pathway for housed program o petition for free standing status
      v. **AR408 Bush to ask Senate Steering Chair what is the specific charge**
   b. Review of UWC drop deadlines (IP#202 and elsewhere?)
      i. Concerns with F7-F10 grades
      ii. Discussed variability of early midterm reporting and early warning systems on each campus
      iii. Discussed moving drop deadline to week 12
      iv. **Giordano to draft policy update, Kaiser to look for references in other policies (202,3d?)**
   c. Review of UWC Constitution Ch. 3 – Campus Governance
      i. Potentially change responsibilities to Steering Chair but that would negate his/her voting in Senate (could possibly be changed in policy)
      ii. **Bush to follow up with Senate Steering Chair**
6. Old Business
   a. Review of UWC Constitution Ch. 6 – Faculty appeals/grievances
      i. Appeals committee taking lead on this matter, we will put on hold and should have no involvement with this
7. Announcements
   a. None
8. Bush adjourned meeting at 10:57 a.m.