Minutes
UWC Senate Steering Committee
Meeting #12: UW-Fond du Lac
Friday, February 19, 2016
9:30 a.m. – 11:25 a.m.


Not Present: Joe Foy, Cathy Sandeen, and Jeff Verona

1. Call to order. The Friday, February 19, 2016 meeting of the UW Colleges Senate Steering Committee (SSC) held at UW-Fond du Lac was called to order at 9:35 a.m. by SSC Chair Holly Hassel.

2. Approval of the agenda. The agenda for the meeting held at UW-Fond du Lac was given unanimous approval [Kozma/Alitto].

3. Approval of Minutes: SSC #11 Draft Minutes (2016-02-08). The minutes of the February 8, 2016 WisLine meeting of the SSC were approved unanimously [Pearce/Raunio].

4. Reports
   a. Provost/Vice Chancellor Greg Lampe deferred his report until the meeting of the full Senate.
   b. Senate Steering Committee Chair Holly Hassel reported that the SSI revision group is working to collect data and is making good progress in their research. The Online Curriculum Task Force was convened by Mike Bartlett. Their focus is on the current practices and relationships between the instructors and the course designers. The Online Evaluation Working Group membership will be determined later in the meeting.
   c. University Staff Lead Senator Juli McGuire held her report for the later meeting.
   d. SGC President Graham Pearce said he would defer his report.

5. Business
   a. SAC Appointment: Social Sciences faculty member to complete 2015-2017 term. Jon Kasparek (Associate Professor, History, UW-Waukesha) was unanimously appointed to the Senate Assessment Committee [Ahrenhoerster/Peterson].
   b. Online Evaluation Committee Appointment. SSC Chair Hassel mentioned that the group would address the current evaluation process for review, tenure, and promotion processes for Online. A possible slate of nominees was discussed, including the known
ex-officio members. Mark Peterson stated that there should be a person experienced in creating evaluation instruments on the committee. It was noted that the yet to be named ex-officio Faculty Professional Standards Committee member could hopefully be that expert. The slate as follows was unanimously approved [Peterson/Raunio].

- Ex Officio: Department Chair Jim McCluskey (Geog/Geol, Online/UW-Marathon)
- Ex Officio: Dean, UW Colleges Online and Distance Education Mike Bartlett
- Bill Dirienzo, Assistant Professor, CSEPA (Physics), UW-Manitowoc
- Holly Hassel, Professor, English/GSW, UW-Marathon, SSC Chair
- Bruce Smith, Associate Lecturer, Geog/Geol, Online
- Ann Mattis, Assistant Professor, English, UW-Sheboygan
- Lynn Kordus, Lecturer, CTA, UW-Marathon County
- Troy Kozma, Associate Professor, Philosophy, UW-Barron

c. Update/Discussion on Regents’ policies on program discontinuance and post tenure review. Chair Hassel explained that since the February 5, 2016 Board of Regents meeting at which the Regents Policy Documents (RPDs) “Faculty Tenure,” “Periodic Post-Tenure Review in Support of Tenured Faculty Development,” and “Procedures Relating to Financial Emergency or Program Discontinuance Requiring Faculty Layoff and Termination” had been approved by the Education Committee, several UW System faculty reps and members of the Tenure Task Force had been working together to create a “Revision to Board Policy” document. The result is a list of modest, reasonable changes that faculty representatives and members of the tenure task force feel address issues that what had been put forth simply did not. Hassel noted in particular: distinguishing between market demand and educational considerations; more protection for faculty when programs are discontinued, which disincentivizes discontinuance simply for financial reasons; and reaffirming the use of shared governance structures in any such processes. It was asked if she was speaking with the Board of Visitors about the issue. Hassel replied that she does not plan to, but will be speaking with Chancellor Sandeen. The SSC agreed that while there may be only a small chance for any change, it is important to go on record that the current RPDs are not comparable to what was in place prior to the removal of tenure from statute and are not sufficient.

d. Preliminary review and discussion of Senate policy and Constitution revision plan. It was explained that there would be two groups and that the process would be to review the UW Colleges Constitution and the Senate policies for necessary changes, but not to write revision language at this time. There was general agreement that some policies would take more work than others, which might only require placing new terms as necessary. Provost Lampe stressed the importance of consultation, especially with the associate vice chancellors, to ensure new roles were followed. Consistency across regions and the institution was also discussed. Provost Lampe pointed out that there should be a separate charge for the Constitutional review piece. Noting that the group should be inclusive of all, he said a student member should be added. Further, since the Constitution deals with the organization of UW Colleges, the chair of the group should be appointed by the chancellor as head of UW Colleges. There was discussion within the SSC around the Constitution group’s chair being a faculty member or having co-chairs with one being a faculty member, but the provost maintained that the chair-ship would be
up to Chancellor Sandeen. SSC Chair Hassel will draft a charge for the Constitutional review group (clear charge, inclusive membership) and share it with SSC.

6. **Other Business.** There was no Other Business for the Senate Steering Committee to discuss.

7. **Adjournment.** The February 19, 2016 meeting of the UW Colleges Senate Steering Committee held at UW-Fond du Lac was adjourned at 10:38 a.m. when SSC Chair Holly Hassel announced the business agenda had been concluded.

8. **Action Items**

   a. **Baum** will post the approved minutes of SSC #11 in appropriate electronic files.
   b. **Hassel** will send SSC #11 minutes and chair report #12 to senators and campus steering chairs.
   c. **Hassel** will inform Kasparek of SAC appointment. **Baum** will update all listings as appropriate.
   d. **Hassel** will inform those necessary of Online Evaluation Working Group appointments.
   e. **Hassel** will draft charge for Constitutional review group (clear about task, add student) and share it with SSC.