Minutes
UWC Senate Steering Committee
Meeting #3: UW-Barron County
Friday, September 18, 2015
10:35 a.m. - 11:45 a.m.

Present: Greg Ahrenhoerster, Julianna Alitto, Rich Barnhouse, Joe Foy, Caroline Geary, Holly Hassel, Troy Kozma, Greg Lampe, Juli McGuire, Sonya Murrey, Graham Pearce, Mark Peterson, Matt Raunio, Jaci Sacco, Jeff Verona, Dean Yohnk, and Linda Baum

1. Call to order. The September 18, 2015 meeting of the UW Colleges Senate Steering Committee (SSC) was called to order at 10:45 a.m. by SSC Chair Holly Hassel.

2. Approval of the agenda. The agenda for the meeting was amended to include the appointment of two student members to Senate committees and then approved unanimously [Pearce/Peterson].

3. Approval of Minutes: SSC #2 Draft Minutes (2015-09-02). The minutes of the September 2, 2015 meeting of the Senate Steering Committee were approved [Alitto/Ahrenhoerster].

4. Reports
   a. Provost and Vice Chancellor Greg Lampe stated that he would share information on a possible partnership with the Wisconsin Department of Corrections, and give updates on the Bachelor of Applied Arts and Sciences (BAAS) degree program and the Course Options program during his report to the full Senate.
   
   b. Associate Vice Chancellor for Academic Affairs Joe Foy noted he had a report included in the full Senate materials.
   
   c. Senate Steering Committee Chair Holly Hassel’s report included information garnered from the Board of Regent meetings held in June, July, and September. The Tenure Task Force on which Al White (Professor, Philosophy, UW-Manitowoc) is the UWC representative, and the request from UW-Extension for a mission change were highlighted. Provost Lampe elaborated on the mission change request, saying that accredited institutions are generally reluctant to offer their business programs in the flexible option format due to concerns that it would threaten their business certification with their accreditation body. Since UW-Extension wants a major in business in the flexible option, they are requesting a mission change in order to offer a bachelor degree in business. They are facing questions around mission creep and going through the mission change process.
   
   d. Academic Staff Lead Senator Jeff Verona stated he had nothing to add. There were no questions.
e. **University Staff Lead Senator Juli McGuire** shared that Thursday, September 17, 2015 had been the Chancellor’s Awards at which the University Staff Council and the University Staff Council Layoff and Grievance Committee had won an Award for Excellence. The Council has been working to forward completed policies, approved policies are listed in the written report. Representatives are attending the Regent meetings, as well as the Representative meetings, and statewide US Council Rep meetings.

f. **SGC President Graham Pearce** said his report could be found in the Senate materials. The Student Governance Council had tried to meet on September 10 but failed due to technical issues. They met on September 12 and elected their First Year Officer Lamonte Moore of UW-Fond du Lac. A call will be going out for Financial Director as that position has been determined to be open.

5. **Business**

a. **Upcoming committee calls.**
   i. USNEC. Call made; one member appointed, but still need another.
   ii. USPC. Call made; committee completed.
   iii. ASNEC. Call made; have a nominee.

b. **Committee appointments.**
   i. SCC. Jared Dalberg (Associate Professor, HESA, UW-Manitowoc) appointed by unanimous vote [Raunio/Kozma].
   ii. FAGC. Ildi Adam (Associate Professor, Geography-Geology, UW-Marshfield/Wood County) appointed unanimously [Alitto/McGuire].
   iii. SOPC. Laurie Sloma (Lecturer, Mathematics, UW-Fox Valley) unanimously appointed [Verona/Raunio].
   iv. SIITC, Amy Pearce (Student, UW-Marshfield/Wood County), and SIEC, Stephen Heling (Student, UW-Sheboygan) appointed by unanimous vote [Pearce/Kozma].

c. **Faculty Appeals and Grievances Processes.** Chair Hassel briefly explained the difficulties the Faculty Appeals and Grievances Committee (FAGC) has had over the years determining the proper course of action when responding to an appeal, noting the oft circulated “Centers PDF” last revised in September of 1986 yet never actually made part of policy. The Senate Academic Policy Committee (SAPC) was unanimously charged with reviewing all documentation and developing appropriate policy [Kozma/Peterson].

d. **AIS Program Petition.** SSC Chair Holly Hassel explained that the American Indian Studies program is petitioning to be a freestanding program as opposed to being housed within Political Science as they are currently. She suggested that the issue be sent
forward as noted in the materials; it was further suggested and agreed upon that Senate Budget Committee should also be included in the charge. It was pointed out that there was variation in the usage of “program coordinator” and “chair” in the offered materials. Associate Vice Chancellor Foy replied that the AIS Program preferred to use “program coordinator;” and that the term “chair” had been used in materials supplied by external sources with budget information. The UWC departmental budget was also mentioned; it was pointed out that changes to the departmental budgets had been proposed prior to any programmatic realignment, so if changes were made, according changes should be made in budget proposals. There was a question as to why IP #408 was used to support the process. Provost Lampe replied that there were no guidelines for moving from a housed department to a freestanding department, so they used what was closest. A question was asked about the feeling of Political Science on the matter. Two main issues were mentioned: AIS 100 should remain cross listed; and financial implications around the program coordinator and S & E funds, for example. With three people abstaining, the decision to send the petition from AIS to Faculty Professional Standards Committee, Senate Budget Committee, Senate Academic Policy Committee, Senate Curriculum Committee, and Senate Assessment Committee for review passed [Alitto/Pearce].

6. Other Business

a. Tracking Budget Reduction Impacts. The question had been raised at an English department meeting and sent to Steering about documenting the campus- or department-based impacts of regionalization and budget reductions. Provost Lampe shared that all BISC task groups included a plan for assessment in their reports. As to whether there was a role for campus steering or campus assessment coordinators, he stated that such work would fit with the current assessment structure and culture for campus assessment coordinators (CACs). Associate Vice Chancellor Foy agreed that the campus assessment structure was a good one for working with steering committees and the planned assessments of the task groups. SSC Chair Hassel wondered about exploring measurements of a more qualitative rather than quantitative nature. Campus coordinators have probably already been assigned their upcoming tasks, but could possibly take this on following those. It was mentioned that it will be good to show the HLC that UW Colleges are seriously assessing the changes being undertaken. Hassel will work with Associate Vice Chancellor Foy, Institutional Assessment Coordinator Valerie Murrenus Pilmaier, and campus assessment coordinators on this task.

b. Update from provost on forming Colleges-wide committees (Node Advisory Board). The SSC was out of scheduled time. Provost Lampe will provide a written summary for the committee for the next meeting.

7. Adjournment. The September 18, 2015 meeting of the UW Colleges Senate Steering Committee held at UW-Barron County was adjourned at 11:47 a.m. by SSC Chair Holly Hassel.

8. Action Items
a. Baum will post the approved minutes of SSC #2 in appropriate electronic files.
b. Hassel will send SSC minutes and chair report to senators and campus steering chairs.
c. Hassel, Verona, and McGuire will continue to make calls for committee vacancies as necessary.
d. Hassel will inform those appointed (and those not) to Senate committees. Baum will update all listings as appropriate.
e. Hassel will steer review of appeals and grievance policy to SAPC.
f. Hassel will send review of AIS petition to SAC, SAPC, SBC, SCC, and FPSC.
g. Hassel and Foy will work with Murrenus Pilmaier and CACs on assessment of budget reductions/regionalization, including qualitative aspects.
h. Lampe will provide written summary regarding forming Colleges-wide committees for the September 30 SSC meeting.