Minutes
UWC Senate Steering Committee
Meeting #5: WisLine
Monday, October 12, 2015
9:00 a.m. – 10:30 a.m.


Not Present: Juli McGuire, Jeff Verona, and Brad Wilson

1. Call to order. The October 12, 2015 WisLine meeting of the UW Colleges Senate Steering Committee (SSC) was called to order at 9:04 a.m. by SSC Chair Holly Hassel.

2. Approval of the agenda. The agenda for the meeting was approved by unanimous vote [Kozma/Raunio].

3. Approval of Minutes: SSC #4 Draft Minutes (2015-09-30). The minutes of the September 30, 2015 meeting of the SSC were approved unanimously [Alitto/Raunio].

4. Reports
   a. Chancellor Cathy Sandeen reported that there have been no further developments with the discussions around a potential UW Colleges and Wisconsin Technical College System (WTCS) merger. She, UW System President Ray Cross, and WTCS President Morna Foy had each been called before an informal group of Republicans from the State Assembly. Chancellor Sandeen related that she had spoken to the distinct missions of the two systems, how the UWC metrics around retention and transfer are better than those of community colleges, and how the techs excel in their own metrics. She also noted Colleges’ role in bachelor degree attainment and questioned how much would be saved in a merger. She and her staff are keeping in touch with Assembly staffers, are keeping an eye on the situation, but have heard nothing further. Regional executive officers have been named and interviews have been going on for regional associate deans. The chancellor wanted to stress that assessments, both qualitative or quantitative, have been built into the various new regional and consolidated processes being implemented. She suggested that people look at the posted BISC task group reports, see the assessments noted in each, and help communicate that information to the rest of the institution. Chair Hassel noted that she and Associate Vice Chancellor Joe Foy were working with the Campus Assessment Coordinators and Associate Vice Chancellor Foy had pulled a list of all assessments out of the reports so they could build on the included assessments without duplicating efforts. Chancellor Sandeen thanked Hassel for facilitating the effort.

   b. Provost/Vice Chancellor Greg Lampe announced that the search will be launching soon for the director of institutional research, assessment and effectiveness. The position description is ready and the search advisory committee has been appointed. A lot of data
will be needed as the UW Colleges implements the regional model and consolidates services during the coming year. Hopefully, a person will be in place soon. Bachelor of Applied Arts and Sciences (BAAS) Program Manager Patti Wise is leading a task force to determine the future administrative structure of the BAAS degree completion program. The task force will be comprised of BAAS experienced people who will be developing recommendations to submit to the provost; he will in turn take them to the chancellor. The recommendations will be due between mid-November and early-December. Provost Lampe next pointed out that SSC Chair Hassel had stated in her written report that the Board of Regents had voted to waive the cap on non-resident students enrolling at UW-Madison. The waiver of the non-resident cap applies to both out of state students and international students. Provost Lampe explained that the Board’s action is a good thing for the UW Colleges because our institution will no longer need to be concerned that international students wishing to transfer to UW-Madison from a UW Colleges’ campus will be unable to make that transition. That is something to be aware of as UW Colleges tries to grow the international studies program, Provost Lampe said. Chair Hassel thanked the provost for the explanation saying she had wondered about the implications for UW Colleges. Provost Lampe stated that he had spoken with a UW-Madison representative and was informed that the waiver applies to new students, non-resident transfers, and to international student transfers.

c. **Associate Vice Chancellor for Academic Affairs Joe Foy** related that the deans, associate deans, and academic department chairs will meet October 23. The associate vice chancellor and Interim Institutional Researcher Bill Bultman will consult with them and seek feedback regarding a new capacity tool. Hassel asked for an explanation of the capacity tool, asking if it looked at course offerings and seats filled. The associate vice chancellor explained that the tool examines fill rate to see where there might be a significant demand for offerings, and also looks at how faculty load is distributed across the institution. He gave an example: the tool could show that three of an instructor’s sections fill and the fourth does not, leading to examining how the campus better facilitate the use of point to point, NODE, or other formats. Another example would be if all of an instructor’s sections are having issues filling and there is a significant need shown at another campus, perhaps a conversation needs to be had around transfer. Much of the rest of Associate Vice Chancellor Foy’s time has been consumed with issues related to BISC and implementation.

d. **Senate Steering Committee Chair Holly Hassel** informed the SSC that the Board of Regents seems to be very interested in remediation. Interim Senior Vice President David Ward had reported on remedial efforts and work to reduce the need for those efforts in the UW System. UW Colleges’ Math and developmental English programs were noted, as was the Gates Foundation grant. UWS President Ray Cross provided a two-hundred page report on program fund balances to the Board. Cross detailed to the Regents how the balances have been decreasing. The Board of Regents discussed a proposal, said Chair Hassel, from the FCC to procure and redistribute public TV licenses. Malcolm Brett, Director of Broadcast and Media Innovations, UW-Extension, spoke to the Board, warning of the potential loss of public access television for much of southeast Wisconsin. The Regents eventually voted not to participate in the auction of licenses. Hassel stated
she is working with Troy Kozma (UW-Barron County) to map roadblocks or gaps in the process for a potential change in introducing and adopting policy that would allow greater feedback from campuses before a vote. Troy Kozma noted the process had to be more responsive but not any slower than the somewhat glacial pace governance already has. SSC Chair Hassel concluded by saying she is working with the Chancellor’s Chief of Staff Molly Vidal to arrange informal campus visits to each region to allow the chancellor to learn more about the particular work of those campuses and gain deeper insight into the core activities of the campuses.

e. Academic Staff Lead Senator Jeff Verona was not in attendance, but Joanne Giordano (Senior Lecturer, English, UW-Marathon County) was serving as his alternate. She reported that one of the major issues the Academic Staff Council is working on is maintaining compensation for those IAS who drop below 70%. If IAS compensation if increased somehow, they are working to ensure that item is fixed. The Academic Staff Council is also working on a set of guidelines for thinking through what to do if IAS or AS positions are reduced: consequences, recommendations going forward, and rights, for example, as well as additional concerns from IAS about their working conditions. Chair Hassel added that the AS Council is working with the Chairs’ Rep and others on a statement around the 70% tripwire as mentioned at the September 18 Senate meeting at UW-Barron County.

f. SGC President Graham Pearce said that the SGC had met on October 10 following the meeting of the Student Reps at UW-Sheboygan. Nicolas Calvache from UW-Waukesha was elected as the new Financial Director. Pearce noted he would be putting Calvache in touch with Senate Assistant Linda Baum to ensure he is added to all Senate and Senate Budget Committee listings. As the SGC had failed to reach quorum at their October 8 meeting again, they will be looking into options for increasing campus participation, including holding their meetings in conjunction with the Student Reps since that has worked the past two months. The SGC approved a statement in support of changing UWC ID cards to be Voter ID compliant. Pearce will share the statement with SSC via email. SGC President Pearce noted that he has heard of students interested in being part of assessing the upcoming reorganization processes, and has spoken with SSC Chair Hassel about their inclusion. Chair Hassel stated that she and Associate Vice Chancellor Foy will discuss including student governance in the conversations.

5. Business

a. IP #408/UWC Constitution Chapter 11: Steering requested clarifications to SAPC. SSC Chair Holly Hassel noted this item was continued from the last meeting and suggested a charge be developed to move it to the Senate Academic Policy Committee (SAPC). She suggested there needed to be clarity around jurisdiction, and that a pathway for housed programs to become freestanding be delineated. A motion unanimously carried [Peterson/Alitto].

b. Request for additional review of IP #107. A motion was made to request SAPC review IP #107 for additional changes. It was explained that there was a concern raised at UW-Fox Valley that the language seemed to characterize DE instruction as “inhuman.” There
was a suggestion that classes taught in new modes be approved institution-wide rather than on a campus by campus basis. Another argument was over the correct wording of the UW Colleges Online expanded title. Discussion held that with the current status of UW Colleges Online and Distance Education being in flux, the item should be held until future structural changes play out. The motion failed [Peterson/Alitto]. Chair Hassel will respond to the campus.

c. **HLC revision of criteria for faculty qualifications for accreditation.** Provost Lampe informed the SSC that the discussion around faculty qualifications had started in 2012. There is a need to make sure that faculty are qualified, and clarify expectations regarding faculty. There was discussion around equivalent experience and certifying high school teachers to teach college courses in the high schools. Provost Lampe said that a policy would need to be in place in about two years. It was agreed to charge Faculty Professional Standards Committee (FPSC) with examining the implications of the HLC policy changes to UWC policy; they will be reminded that the provost is willing to assist. The motion passed by unanimous vote [Kozma/Alitto].

6. **Other Business**

a. **Caroline Geary, UWC Associate Degree and Curricular Reimagining Project Faculty Coordinator,** stated that the project leadership team has posted a timeline to the site and a message will be sent out to UWC-ALL this week. She noted that a LEAP WI blueprint will likely be all over the new model. Feedback on a depth requirement will be requested soon. A series of short videos have been made to help contextualize the work, and links to the first two placed in the message coming out this week. Chair Hassel asked how academic departments are being engaged. Geary replied that they will meet with the chairs at the upcoming chairs’ meeting. Some departments have come forward and shared different models. Faculty Coordinator Geary reminded the committee that a Qualtrix survey was planned, but stated it had been delayed due to the information gained at the LEAP WI conference.

7. **Adjournment.** The October 12, 2015 WisLine meeting of the UW Colleges Senate Steering Committee was adjourned by SSC Chair Hassel at 10:03 a.m. when the end of the agenda was reached.

8. **Action Items**

a. **Baum** will post the approved minutes of SSC #4 in appropriate electronic files.
b. **Hassel** will send SSC minutes and chair report to senators and campus steering chairs.
c. **Hassel and Foy** will discuss including student governance in conversations about assessment of reorganization.
d. **Hassel** will steer IP #408/Constitution Ch 11 to SAPC, asking about a pathway for housed programs to become freestanding and clarification around jurisdictions.
e. **Hassel** will inform appropriate people that further revisions to IP #408 will not proceed at this time.
f. **Hassel** will send changes to HLC policy to FPSC to examine Senate policy for possible revision. Provost Lampe is willing to assist.