I. As part of effective governance, each department or functional equivalent shall have developed and approved a set of bylaws.

II. To ensure that each department has adequate bylaws that conform to Senate policy and to form a consistent governance structure, completed bylaws will be sent to the Chancellor or Chancellor’s designee for approval.

A. The Chancellor or Chancellor’s designee shall nullify bylaws that are not in compliance with state and federal law, UW System and UW Colleges policy. The Chancellor or Chancellor’s designee may nullify bylaws that have budgetary, workload, and personnel implications. Specifically, bylaws must not:

1. Contradict state or federal regulations, UW System, and UW Colleges institutional policies.

2. Restrict the prerogatives of members and faculty or staff in an illegal manner.

3. Commit an academic department, a campus, an academic program, or the institution to unreasonable budgetary, personnel or staff/faculty workload obligations without the documented consent of that unit.

B. If the Chancellor or Chancellor’s designee finds that individual component(s) of the bylaw or policy are problematic, those particular components will be sent back to the department for review and revision. The Chancellor or Chancellor’s designee will provide a written response that includes the specific policy or policies that the bylaw changes violate. In cases where individual components are problematic, the remaining bylaws or changes to existing bylaws will be approved and enforced while the problematic components are reviewed.

III. Timeline for adopting and changing departmental bylaws:

A. Upon adoption of a change to bylaws or policy, the department will send these adoptions to the Chancellor or Chancellor’s designee within thirty days.

B. Within thirty days, the Chancellor or Chancellor’s designee will review the bylaws for consistency with federal and state regulations, UW System and UW Colleges policies. It will make recommendations for revision if necessary.

1. If the Chancellor or Chancellor’s designee does not act within thirty days, the bylaws will go into effect.
2. If the Chancellor or Chancellor’s designee requires more time for a review, the Chancellor or Chancellor’s designee must notify the department or functional equivalent within thirty days and must provide a reasonable timeframe that should not exceed ninety days.